

Austria's leading company – CBmed is a center for biomarker research in medicine with headquarter in Graz. It links excellent research infrastructure, scientific expertise, medical knowledge, national and international industry partners for systematic medical biomarker research.

To strengthen our team in Graz, we are seeking to recruit an ambitious, committed

Strategic Procurement & Quality Management (all genders)

Tasks:

Strategic Procurement

- Planning, managing, and developing strategic procurement
- Conducting tenders, comparing bids, and negotiating contracts
- Interacting with department heads and requesters regarding specific orders
- Taking legal considerations into account during the procurement process (Bundesvergabe Gesetz)
- Ensuring cost-effective, sustainable, and compliant procurement
- Developing a supplier base that meets CBmeds' requirements (quality first)
- Understanding and defining the requirements for an optimized supply chain
- Using BMD software for products and services
- Organizing and participating in the annual inventory

Quality Management

- Supplier Management
- Risk-based supplier segmentation (critical vs. non-critical suppliers)
- Defining supplier quality KPIs (e.g. delivery reliability, deviation rates)
- Communicating quality expectations clearly and in the procurement process
- Analysis and optimization of of procurement-related processes and interfaces
- Creation, maintenance, and management of quality-related documents (SOPs)
- Support for continuous improvement initiatives within procurement and across interfaces with other departments

Skills and Abilities:

- Completed commercial or technical education (e.g. HAK, FH, UNI, HTL) or a comparable qualification gained through training or professional experience



●●● BIOMARKER RESEARCH
● ENABLING APPLIED PRECISION MEDICINE

- Several years of relevant professional experience in procurement
- Strong interest in quality management and process optimization
- A strong focus on service and customer satisfaction
- Analytical thinking, strong negotiation skills and a strong team spirit
- Excellence organisational, multitasking and problem-solving skills
- Experience with CRM tools, preferably BMD (particularly in inventory management)
- Fluent in German and English
- Proficiency in using MS Office 365 and web conferencing tools

You will have the opportunity to work in an internationally connected company, within a committed, agile and motivated team.

We offer an unlimited contract with a minimum yearly salary from € 60000 gross based on 40 hours/week. Overpayment is possible, depending on qualifications and work experience. Applications are welcomed on an ongoing basis.

We look forward to meeting you!

CBmed GmbH
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